

ERASMUS + MOBILITY AGREEMENTS

1 Any teaching and researching staff, administrative personnel or personnel from other services and the students might have the initiative to issue a proposal to foster a foreign university or any exchange relation with it.

2 In case the **promoter comes from the UPNA**, the interest on exchanging shall be notified to the International Relations and Cooperation Department of the Public University of Navarre (convenios.internacional@unavarra.es), together with the academic details that would be included within the agreement, such as: area of knowledge, level of studies, number of students and mobility duration, or number of teaching staff and mobility duration.

The International Relations Department of the Public University of Navarre will then inform the Vice-deans or deputy directors with competences on Internationalisation about this interest on an Agreement, which will only be processed after their approval.

In case the **promoter comes from a foreign university**, only after the approval from the Vice-dean or deputy director with competences on Internationalisation of the corresponding area within the Agreement, the International Relations Department (International Agreements) will process the Agreement, which will be endorsed by the person in charge at both academic institutions.