

MOBILITY AGREEMENTS WITH NON-EU COUNTRIES

- 1** Any interest on starting the process to endorse a mobility agreement with a foreign university shall be **notified to the International Relations Department** of the UPNA (convenios.internacional@unavarra.es). Information about the foreign university shall be included, as well as the desired academic details within the agreement, such as: area of knowledge, level of studies, number of students, mobility duration and academic exchange spokesperson.
- 2** Anyone that is interested, shall **fill in an Agreement Proposal** provided by the International Relations Department, in which information regarding the applicant, such as his position at the UPNA, as well as regarding the university to develop an agreement with and the type of agreement to be developed (within a framework or specific) shall be included. This proposal shall be signed by the applicant, the Coordinator of International Relations of the corresponding studies, the head of the International Relations Department and the Vice-chancellor with competences on International Relations and Cooperation Development.
- 3** The International Relations Department will process the Agreement to be endorsed together with the partner university, and any paperwork related will be submitted to the Technical Secretariat for analysis.
- 4** The Agreement document will be signed by the corresponding bodies established on the universities' regulations, which in the case of the Public University of Navarre corresponds to the Vice-chancellor with competences on International Relations and Cooperation.